



BOARD OF GOVERNORS

MINUTES OF A MEETING OF THE BOARD OF ACTIVATE LEARNING

OVERSEAS CAMPUS

THE CITY OF

RIL 201

PRESENT

Tracey James Acting Chair
Sally Dicketts Chief Executive Officer
Maire Brankin
James Dipple
Evelyn James
Dermot Mathias
Pauline Odulinski
Malcolm Wicks

Nina Robinson (NRo)
Julia Von Klonowski (as indicated in the minutes)
Ben Sims Staff Governor
Anja Owona Okoa Student Governor

IN ATTENDANCE

Steve Ball Chief Finance Officer
Lee Nicholls Deputy Chief Executive Officer
Paul Newman Group Executive Director
Director of Higher Education (as indicated in the minutes)

ACTION

MINUTE NO.

The meeting started at 10:00

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CLERK:

The Board received apologies from Chris Jones and noted that Julia Von

Jamie Wade

PO declared her interests, as recorded on the Register of Interests. NRo declared that negotiations were underway between Activate Learning (AL) and NRo's company for the provision of services, and the CEO declared that she had received a honorarium. It was agreed that none of the interests declarations or

NO.

4

The Board noted the progress of matters arising from the minutes of the meeting of 19 February 2018. The Clerk informed the Board that, due to other priorities, two items intended for the May Away Day agenda were to be postponed to a later meeting. The CEO provided an overview of the proposed agenda and

5

invited governors to communicate any comments to herself or the Chair of the Corporation.

The Director of Higher Education presented an update on Higher Education (HE) in AL, highlighting key achievements, the effects of changes in the sector (including the Post-18 Review), and progress towards the 2021 targets. The Director of HE informed the Board of the upcoming application process for registration with the Office for Students, and the restrictive impact of not registering, and received the Board's support.

forecast, noting that in the present view, the opportunities outweighed the risks, primarily due to anticipated income from the Saudi Partnership. The Board considered data from the ESFA dashboard, which confirmed AL's 'good' financial rating and position ahead of the sector in cash profit and borrowing.

b) *Strategic KPI Summary*

The Board received the KPI Summary, which was taken as read

c) *Property and Facilities Update*

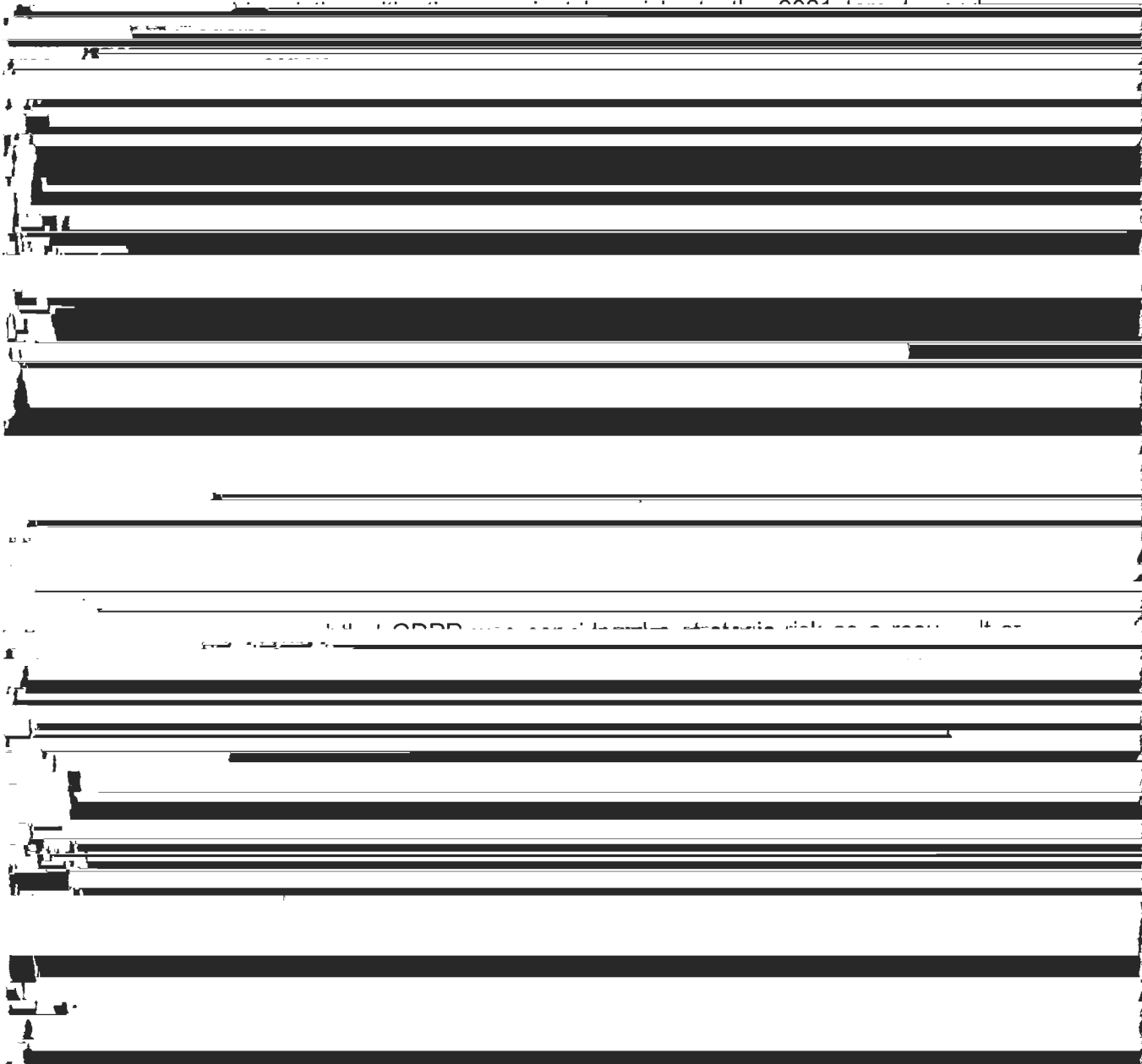
The CFO provided a verbal update on property and facilities, noting the progress of an application for funding to the Oxford LEP.

d) *Health and Safety Update*

The Board received the Group Health and Safety Report, which was taken as read.

e) *Group Risk Register*

The Board received the Strategic Risk Register and noted that a full review of risk was scheduled for the May Away Day. The Board



MINUTE
NO.

ACTION

year.

9. Minutes of Committees

a) *Search and Governance*

The Board noted that there were no recommendations from the meeting of the Search and Governance Committee on 16 April 2018.

b) *Ends and Means Working Group*

The Board received the minutes of the meeting of the Ends and Means Working Group on 15 February 2018.

10. Policy

The Board received the Assessment & Verification Policy, Financial Support

Policy, 16.10. Financial Support Policy, 10.1. Fees Policy and Professional

Conduct Policy, which were taken as read and approved by the Board.
All members were agreed.